



LEASEHOLDER SUBLETTING REGISTRATION FORM

Please fill in your details accordingly providing the supporting documents and the appropriate fee in the manner described below.

**NAME OF
LEASEHOLDER(S)**

.....

PROPERTY ADDRESS

.....

.....

.....

.....

.....**Post Code**.....

**CORRESPONDENCE
ADDRESS and CONTACT
DETAILS**

.....

.....

.....

.....**Post-Code**

Tel:.....

E.Mail:.....

**Proof of consent from the
Local Authority (if
applicable)**

I/We have read and completed the subletting registration form to the best of my/our knowledge and will at all times abide by the conditions in accordance with the lease.

SIGNED

DATED

The completed form and the supporting documents can be either scanned back to us at: Leasehold@genesisha.org.uk

Or sent via post to: Leasehold Services | Notting Hill Genesis | Atelier House | 64 Pratt Street | Camden | London | NW1 0DL

Payment Options:

Call Pay→You can call the Leasehold Administration Team on 0208 451 8060. Before making contact please ensure that you have a valid Debit or Credit card and have your email account open to obtain the receipt upon payment.

Cheque→ To be made payable to Leasehold Services at Notting Hill Genesis, Atelier House 64 Pratt Street Camden London NW1 0DL.