



Genesis Wellbeing Fund

Application Form

Round One (up to £5k): **Deadline for Applications November 2018**

Round Two (up to £50k): **Deadline for Applications January 2019**

Before completing this application please read the accompanying guidance

All information is required to complete the form

Guidance

Application sponsor:

Please provide the name and email contact of the Notting Hill Genesis Housing Association staff colleague that is sponsoring your application

**Organisation
Activities:**

Using no more than 100 words, summarise in two or three sentences, what your organisation does and who are the beneficiaries.

**Organisation
Address:**

**CONTACT DETAILS:
Title and name:**

Please enter the primary contact for this project

Job title:

Email address:

This will be the primary way that we will contact you

Telephone:

**Organisation
website:**

If you don't have a website just enter N/A

Legal status:

Registered Charity
Company Limited by Guarantee
Company Limited by Shares
Community Interest Company
Co-operative
Trust
Unincorporated Association
Other Community or Voluntary Organisation

Please select one option
By registered charity we mean registered with the Charity Commission

**Date the
organisation was
established:**

All information is required to complete the form

Guidance

Genesis local authority areas that will benefit:

Brent	Newham
Westminster	Stoke Quay
Hammersmith & Fulham	Ipswich
Chelmsford	Ealing
Hackney	Other, state below:
Barnet	
Camden	
Tower Hamlets	

All Notting Hill Genesis residents will be able to access funding projects. However, please select the locations where you will **deliver** your project.

Funding theme:

Financial Inclusion
Employment, Enterprise and Training
Digital Engagement
Volunteering
Health and Wellbeing
Social Research

Please select the **most appropriate** funding theme for your project

Priority group:

Lone parents
Long term unemployed (12 months+)
Residents with a limiting illness/disability
Residents over 50

All Notting Hill Genesis residents will be able to access projects however please indicate if you will be delivering to any of the priority groups.

Your proposal

In this section please describe, and provide details of the project for which you are seeking funding. As a **minimum** you should provide answers to the following eight questions on a **maximum** of three sides of A4 paper:

1. Evidence of need and how you will ensure the quality of proposed intervention
2. Clear description of the project aims and proposed delivery methods
3. Clear evidence that the proposed outcomes will be achieved within the timeframe
4. Evidence that you have identified potential risks and your proposed solutions to mitigate risks are realistic
5. Please provide evidence that your project is value for money
6. How you will monitor and evaluate the success of your project
7. What is your organisation's relevant experience for the type of work you propose and how will you apply it here? If you are new organisation, please talk about how your values and skills will enable you to deliver.
8. How will your project contribute to achieving the objectives, outcomes and priorities of the Genesis Wellbeing Fund?

Use this section to tell us briefly about your project, the need identified (the rationale for doing it), who it will benefit (the target population), how you will use the funding (inputs and activities), and the expected immediate outputs, outcomes and long term effects (impact).

You can explain this in ways relevant to your project, through data, social value calculations or straightforward number outputs, as well as setting out expected outcomes and impact.

1. Evidence of need and how you will ensure the quality of proposed intervention

2. Clear description of the project aims and proposed delivery methods

3. Evidence that the proposed outcomes will be achieved within the timeframe

4. Potential risks identified and proposed solutions to mitigate risks are realistic

5. Please provide evidence that your project is value for money

6. How you will monitor and evaluate the success of your project

7. What is your organisation’s relevant experience for the type of work you propose and how will you apply it here? If you are new organisation, please talk about how your values and skills will enable you to deliver.

8. How will your project contribute to achieving the objectives, outcomes and priorities of the Genesis Wellbeing Fund?

Genesis Wellbeing Fund outputs	Q1	Q2	Q3	Q4	Total
Residents into employment					
Residents into training					
Apprentice starts					
Residents into volunteering					
Residents into work experience opportunities					
Residents into self-employment (new business)					
Residents accessing money management services					
TOTAL					

Additional optional outputs	Q1	Q2	Q3	Q4	Total
Residents reporting reduction in debt					
Residents reduction in reliance on benefits					
Residents accessing health related services					
Residents accessing physical wellbeing activities					

All information is required to complete the form

Guidance

Financial Breakdown: Project cost		
Itemise Costs	Description	Cost
ITEMS		
ACTIVITIES		
MONITORING & EVALUATION		
OTHER COSTS		
BENEFICIARY COSTS		

This is the cost to Notting Hill Genesis. As this is grant funding, we do not pay VAT

Staff costs

What are the annual costs for each staff member on the project

Job title	Hourly rate	No. of sessions	
:		X	= £
:		X	= £
:		X	= £
:		X	= £
:		X	= £
:		X	= £

Total costs = £

Project costs + Staff costs

Compliance:

Please confirm the policies, financial statements and assurances held by your organisation: You will be required to provide these at a later stage if your project is considered for funding.

- Equalities Policy
- Health & Safety Policy
- Safeguarding Policy
- Environmental Policy
- Two Years audited annual accounts
- Public liability insurance
- DBS clearance of staff (if applicable)

Please tick relevant boxes

Declaration

I confirm that the organisation named on this proposal has given me the authority to submit this proposal on its behalf.

I confirm that I have read and accepted the Terms & Conditions of submitting a proposal to the Genesis Wellbeing Fund.

Name (in capitals):

Position:

Date:

Once form is complete, click the submit button below to email: